O'ZBEKISTON RESPUBLIKASI

OLIY TA'LIM, FAN VA INNOVATSIYALAR VAZIRLIGI

TOSHKENT DAVLAT AGRAR UNIVERSITETI

"TASDIQLAYMAN"

TDAU o'quv ishlari bo'yicha prorektor,

professor ____________ S.Boboyev

2025 yil "28" avgust

Ro'yxatga olindi: № BD-60810800-1.04.

2025 yil "28" avgust

Xorijiy til1 (ingliz tili)

FANINING
O'QUV DASTURI

Bilim sohasi: 800 000 – Qishloq, o'rmon, baliq xo'jaligi va veterinariya

Ta'lim sohasi: 810 000 – Qishloq xo'jaligi

Ta'lim yo' nalishi: 60810800- Zooinjeneriya

TOSHKENT - 2025

Fan/modul kodi XT1104	O‘quv yili 2025-2026	Semestr 1	ECTS - Kreditlar 4
Fan/modul turi Majburiy	Ta’lim tili O’zbek/rus		Haftadagi dars soatlari 4

	Fanning nomi	Auditoriya mashg‘ulotlari (soat)	Mustaqil ta’lim (soat)	Jami yuklama (soat)
1.	Xorijiy til (ingliz tili)	48	72	120

2\.

I. Fanning mazmuni

Xorijiy tilni o‘rgatishdan asosiy maqsad – bo‘lg‘usi mutaxassislarda kundalik hayotlari, ilmiy va kasbiy faoliyatlarida chet tili yoki bir necha tillardan erkin foydalanuvchi mutaxassislarni tayyorlash. Shu bilan birga, ularda vatanparvarlik hissini rivojlantirish, mustaqil izlanish, bilim va ko‘nikmalarini darsdan tashqari, OTMni bitirganlaridan keyin ham rivojlantirish malakalarini hamda umumbashariy va sohaga oid ilmiy mavzularda mantiqiy fikrlash qobiliyatlarini rivojlantirishdan iborat.

Fanning asosiy vazifalari:

– talabalarning nutqiy (o‘qish, yozish, tinglab tushunish, gapirish), til (leksik, grammatik), ijtimoiy-madaniy va pragmatik kompetensiyalarini DTSi talablariga binoan rivojlantirish;

– ilmiy, kasbiy va maishiy faoliyatga bog‘liq mavzular yuzasidan og‘zaki va yozma ravishda bayon etish ko‘nikma va malakalarini rivojlantirish;

– umumbashariy va milliy qadriyatlar bilan tanishtirish, madaniyatlararo bag‘rikenglik va millatlararo hamdo‘stlik hislarini singdirish;

– ilmiy va kasbiy faoliyatda qo‘llaniladigan termin va atamalarni o‘rgatish;

– talabalarning ilmiy va sohaviy yo‘nalishlaridan kelib chiqqan holda mustaqil ishlarini tashkil etish.

Fan bo‘yicha talabalarning bilim, ko‘nikma va malakalariga quyida keltirilgan talablar qo‘yiladi. Davlat ta’lim standartlariga ko‘ra chet tili bo‘yicha B2 daraja bitiruvchilari tayyorgarligi darajasiga qo‘yiladigan talablar asosida zaruriy kompetensiyalarni egallash ko‘zda tutilgan.

II. Asosiy nazariy qism (amaliy mashg‘ulotlari)

II.I. Fan tarkibiga quyidagi mavzular kiradi:

1-mavzu. Self Introduction. Noun. Articles.

O’zini tanishtirish to‘g‘risida ma’lumotlarni ingliz tilida bayon qilish va og‘zaki nutqni o‘stirishga xarakat qilish. Mavzuga oid so‘zlarni o‘rganish, o‘zlashtirgan bilimlarni amaliyotda qo‘llash, matn ustida ishlash, mashqlar ustida ishlash, grammatik qoidalarni o‘rganish va qoidalarni mustaxkamlash uchun misollar keltirish va mashqlar bajarish va grammatik qoidalani o’rganish va mashqlar ishlash

2- mavzu. Our family. Pronouns .Sounds and words. Present, Past forms

Mavzudagi yangi so‘zlarni o‘zlashtirish, o‘zlashtirgan bilimlarni amaliyotda qo‘llash, ular yordamida gaplar tuzish, o‘zaro dialog tuzish, savol-javob o‘tkazish orqali og‘zaki nutqni o‘stirish, fe’lning olmoshlarda ishlatilish qoidalarini mashqlar orqali mustahkamlash.Grammatik qoidalarni o‘rganish va qoidani mustaxkamlash uchun misollar keltirish va mashqlar bajarish,og‘zaki nutqni o‘stirish.

3- mavzu. Independent Uzbekistan. To be. Present, Future forms

Mavzuga oid yangi so‘zlarni o‘zlashtirish, ular yordamida gaplar tuzish, o‘zaro dialog tuzish, savol-javob o‘tkazish orqali og‘zaki nutqni o‘stirish, fe’lning olmoshlarda ishlatilish qoidalarini mashqlar orqali mustahkamlash.Grammatik qoidalarni o‘rganish va qoidani mustaxkamlash uchun misollar keltirish va mashqlar bajarish,og‘zaki nutqni o‘stirish.

4-mavzu. Meal times. To have. Present, Past and Future forms

Ushbu mavzu yuzasidan yangi so‘zlarni o‘rganish, mavzu ustida ishlash va ularni mustahkamlash uchun misollar keltirish, turli mashqlar bajarish..Mavzu xaqida o‘zaro dialog o‘tkazish orqali og‘zaki nutqni o‘stirish, mavzuni mustahkamlash uchun mashqlar ustida ishlash. Grammatik qoidalarni o‘rganish va qoidani mustaxkamlash uchun misollar keltirish va mashqlar bajarish

5- mavzu. Seasons. General and Special questions.

Umumiy va maxsus savollar haqidagi ma’lumotlarni o‘rganish va yangi so‘zlarni o‘rganish,ular yordamida gaplar, dialoglar tuzish,o‘zaro savol-javob o‘tkazish orqali og‘zaki nutqni o‘stirish va o‘zaro muloqatga kirishish, grammatik qoidalarni o‘rganish va qoidani mustaxkamlash uchun misollar keltirish va mashqlar bajarish

6- mavzu. Our University. There is, there are. Working on exercises

Universitet haqida o’rganish va unga oid yangi so‘zlarni o‘rganish, ular ishtirokida gaplar tuzish mavzu ustida ishlash va ularni mustahkamlash.O’simliklar roli to‘g‘risida o‘zaro muloqatga kirishish, savol-javob o‘tkazish orqali og‘zaki nutqni

o'stirish, grammatik mavzuni o'rganish va mavzuga oid topshiriqlarni bajarish.Og'zaki nutqini o'stirish uchun matn ustida ishlash.

7- mavzu. My native town.There is, there are. Working on exercises.

Ushbu mavzu yuzasidan yangi so'zlarni o'rganish, ularni mustahkamlash uchun mashqlar bajarish.Mavzu xaqida o'zaro dialog o'tkazish orqali og'zaki nutqni o'stirish, mavzuni mustahkamlash uchun mashqlar ustida ishlash. Grammatik qoidalarni o'rganish va qoidani mustaxkamlash uchun misollar keltirish va mashqlar bajarish./

8- mavzu. Agricultural products in Traditional bazaars. There was, There were. Working on exercises.

O'zbekiston yuzasidan yangi so'zlarni o'rganish, ularni mustahkamlash uchun mashqlar bajarish, mavzu ustida ishlash va ularni mustahkamlash. Mavzu xaqida o'zaro dialog o'tkazish orqali og'zaki nutqni o'stirish. Grammatik qoidalarni o'rganish va qoidani mustaxkamlash uchun misollar keltirish va mashqlar bajarish

9- mavzu. Climate and Weather. Prepositions. Working on exercises

Mavzu yuzasidan yangi so'zlarni o'rganish, ularni mustahkamlash uchun mashqlar bajarish, mavzu ustida ishlash.Mavzu xaqida o'zaro dialog o'tkazish orqali og'zaki nutqni o'stirish. Grammatik qoidalarni o'rganish va qoidani mustaxkamlash uchun misollar keltirish va mashqlar bajarish.

10- mavzu. A tree in a city. Some any, no Working on exercises

Mavzuga oid yangi so'zlar, iboralarni o'rganish va ular yordamida gaplar tuzish va matn ustida ishlash. O'z shahri to'g'risida ma'lumotlarni ingliz tilida bayon qilish va og'zaki nutqni o'stirishga xarakat qilish,grammatik qoidalar o'rganish, va uni mustahkamlash uchun mashqlar bajarish.

11- mavzu. Plants are in our life. Some any, no .Working on exercises.

Ushbu mavzu ustida ishlash.Mavzudagi yangi so'zlar ustida ishlash, o'zlashtirgan bilimlarni amaliyotda qo'llash.Shahardagi daraxtlarni ahamiyati kattaligi to'g'risida o'zaro muloqatga kirishish, matn ustida ishlash, og'zaki savol-javob o'tkazish orqali og'zaki nutqni o'stirish, grammatik qoidalarni o'rganish va mavzuni mustahkamlash uchun mashqlarni bajarish.

12- mavzu. Fruits are growing in Uzbekistan. Articles. Working on exercises.

Mavzu to'g'risida o'zaro dialog tuzish, yangi so'zlar ustida ishlash, matn ustida ishlash,o'zaro savol-javob o'tkazish orqali og'zaki nutqni o'stirish uchun muloqatga kirishish, grammatik qoidalarni o'rganish va mavzuni mustahkamlash uchun mashqlarni bajarish

13- mavzu. Vegetables are growing in Uzbekistan. Types of questions. Working on exercises

Mavzu ustida ishlash. Mavzudagi yangi so'zlar o'rganish, ular ishtirokida misollar tuzish.Tuproqlarning roli muhimligi to'g'risidagi ma'lumotga ega bo'lish.Og'zaki nutqni o'stirishga e'tibor berish va dialog tuzish, grammatik qoidalarni o'rganish, topshiriqlarni bajarish orqali mavzuni mustahkamlash, o'zlashtirgan bilimlarni amaliyotda qo'llash.

14- mavzu. My working day. Present Simple Tense. Working on exercises.

Matn ustida ishlash, turli topshiriqlar orqali og'zaki nutqni o'stirish. Matndagi yangi so'zlarni o'zlashtirish, ular ishtirokida misollar keltirish. orqali og'zaki nutqni o'stirish, o'zaro muloqatga kirishish, grammatik mavzuni o'rganish va mustahkamlash uchun mashqlar bajarish, o'zlashtirgan bilimlarni amaliyotda qo'llash.

15- mavzu. My flat. Present Simple Tense. Working on exercises.

Ushbu mavzu ustida ishlash. Mavzuga oid yangi so'zlar o'rganish, ular yordamida gaplar, dialoglar tuzish.Matn to'g'risida o'zaro muloqatga kirishish, savol-javob o'tkazish orqali og'zaki nutqni o'stirish, grammatik mavzuni o'rganish va qoidani mustahkamlash uchun mashqlar bajarish. o'zlashtirgan bilimlarni amaliyotda qo'llash.

16- mavzu. Sport is important in our life. Present Continuous Tense. Working on exercises

Ushbu mavzuga oid yangi so'zlarni o'zlashtirish, o'zlashtirgan bilimlarni amaliyotda qo'llash.Ular yordamida gaplar tuzish.savol-javob o'tkazish orqali og'zaki nutqni o'stirish, grammatik mavzuni o'rganish va mustahkamlash uchun mashqlar bajarish, misollar keltirish.O'zlashtirgan bilimlarni amaliyotda qo'llash.

17- mavzu. Agriculture. The world of British and American masterprices.Present Continuous Tense. Working on exercises.

Mavzudagi yangi so'zlarni o'zlashtirish, o'zlashtirgan bilimlarni amaliyotda qo'llash.Og'zaki savol-javob o'tkazish orqali og'zaki nutqni o'stirish,zamonlarning ishlatilishi mashqlar orqali mavzuni mustahkamlash.Mavzuga oid so'zlarni o'rganish,

ular yordamida gaplar tuzish,grammatik qoidalarni o‘rganish va qoidani mustaxkamlash uchun misollar keltirish va mashqlar bajarish,o‘zlashtirgan bilimlarni amaliyotda qo‘llash.

18- mavzu. Travelling. “ To be going to…” Working on exercises.

Hayotimizda o‘simliklarni roli to‘g‘risidagi mavzudagi yangi so‘zlarni o‘zlashtirish,so‘zlar yordamida o‘zaro dialog tuzish,og‘zaki nutqni o‘stirishga xarakat qilish va grammatik qoidalar asosida mashqlar bajarish, misollar keltirish. o‘zlashtirgan bilimlarni amaliyotda qo‘llash.

19- mavzu. Growing agricultural products. Future Simple Tense. Working on exercises

Matn haqida bilimga ega bo’lish.O‘zaro og‘zaki savol-javob o‘tkazish orqali og‘zaki nutqni o‘stirish uchun o‘zaro muloqatga kirishish.Mavzuga oid so‘zlarni o‘rganish, ular yordamida gaplar tuzish,grammatik qoidalarni o‘rganish va qoidani mustaxkamlash uchun misollar keltirish va mashqlar bajarish,o‘zlashtirgan bilimlarni amaliyotda qo‘llash

20- mavzu. Animals. Modal verbs

O‘zaro og‘zaki savol-javob o‘tkazish orqali og‘zaki nutqni o‘stirish, Mavzuga oid so‘zlarni o‘rganish, ular yordamida gaplar tuzish, og‘zaki nutqni o‘stirish uchun o‘zaro muloqatga kirishish.Zamonlarning ishlatilishi mashqlari orqali mavzuni mustahkamlash, o‘zlashtirgan bilimlarni amaliyotda qo‘llash.

21- mavzu. Plant formation and their environment. Regular and Irregular verbs. Working on exercises.

Mavzuga oid yangi so‘zlarni o‘rganish, ular ishtirokida gaplar tuzish.Matn ustida ishlash,so‘zlar orqali o‘zaro muloqatga kirishish, savol-javob o‘tkazish orqali og‘zaki nutqni o‘stirish, grammatik mavzuni o‘rganish va mustahkamlash uchun mashqlar bajarish, o‘zlashtirgan bilimlarni amaliyotda qo‘llash.

22- mavzu. The importance of fertile land . Present Simple Tense.

Mavzu xaqidagi ma’lumotlarni o‘rganish uchun yangi so‘zlar ustida ishlash va o‘zaro savol-javob o‘tkazish orqali og‘zaki nutqni o‘stirish, ma’lumotni mustahkamlash uchun mashqlar bajarish.Mavzuga oid so‘zlarni o‘z misollarida qo‘llash va o‘z fikrini bayon etish.Grammatik mavzuni o‘rganish va mustahkamlash uchun mashqlar bajarish,o‘zlashtirgan bilimlarni amaliyotda qo‘llash.

23-mavzu. The importance of water in daily life. Past Simple Tense .Working on exercises

Matn haqida bilimga ega bo’lish.O‘zaro og‘zaki savol-javob o‘tkazish orqali og‘zaki nutqni o‘stirish uchun o‘zaro muloqatga kirishish.Mavzuga oid so‘zlarni o‘rganish, ular yordamida gaplar tuzish,grammatik qoidalarni o‘rganish va qoidani mustaxkamlash uchun misollar keltirish va mashqlar bajarish,o‘zlashtirgan bilimlarni amaliyotda qo‘llash

24- mavzu Professional written communication(e.g. email, reports and job applications. Revision.

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Matn haqida bilimga ega bo’lish va O‘zaro og‘zaki savol-javob o‘tkazish orqali og‘zaki nutqni o‘stirish uchun o‘zaro muloqatga kirishish.Mavzuga oid so‘zlarni o‘rganish, ular yordamida gaplar tuzish,grammatik qoidalarni o‘rganish va qoidani mustaxkamlash uchun misollar keltirish va mashqlar bajarish, o‘zlashtirgan bilimlarni amaliyotda qo‘llash.

III. Amaliy mashg‘ulotlari bo‘yicha ko‘rsatma va tavsiyalar

Amaliy mashg‘ulotlar uchun quyidagi mavzular tavsiya etiladi:
1. Self Introduction. Noun. Articles.
2. Our family. Pronouns .To be. Present, Past forms
3. Independent Uzbekistan. To be. Present, Future forms
4 Meal times. To have. Present, Past and Future forms
5. Seasons. General and Special questions.
6. Our University. There is, there are. Working on exercises
7. My native town.There is, there are. Working on exercises.
8 Agricultural products in Traditional bazaars. There was, There were. Working on exercises.
9. Climate and Weather. Prepositions. Working on exercises
10. A tree in a city. Some any, no Working on exercises
11. Plants are in our life. Some any, no .Working on exercises.
12. Fruits are growing in Uzbekistan. Articles. Working on exercises.
13. Vegetables are growing in Uzbekistan. Types of questions. Working on exercises
14. My working day. Present Simple Tense. Working on exercises.
15. My flat. Present Simple Tense. Working on exercises.
16 Sport is important in our life. Present Continuous Tense. Working on exercises
17. Agriculture. Present Continuous Tense. Working on exercises.
18. Travelling. “ To be going to…” Working on exercises.
19. Growing agricultural products. Future Simple Tense. Working on exercises
20. Animals. Modal verbs

21. Plant formation and their environment. Regular and Irregular verbs. Working on exercises.
22. The importance of fertile land . Present Simple Tense.
23. The importance of water in daily life. Past Simple Tense .Working on exercises
24. Agricultural machinery. Revision

IV. Mustaqil ta'lim va mustaqil ishlar

Mustaqil ta'lim uchun tavsiya etiladigan mavzular:

I-semestr uchun

1. Self Introduction. Noun. Articles.
2. Our family. Pronouns .To be. Present, Past forms
3. Independent Uzbekistan. To be. Present, Future forms
4 Meal times. To have. Present, Past and Future forms
5. Seasons. General and Special questions.
6. Our University. There is, there are. Working on exercises
7. My native town.There is, there are. Working on exercises.
8 Agricultural products in Traditional bazaars. There was, There were. Working on exercises.
9. Climate and Weather. Prepositions. Working on exercises
10. A tree in a city. Some any, no Working on exercises
11. Plants are in our life. Some any, no .Working on exercises.
12. Fruits are growing in Uzbekistan. Articles. Working on exercises.
13. Vegetables are growing in Uzbekistan. Types of questions. Working on exercises
14. My working day. Present Simple Tense. Working on exercises.
15. My flat. Present Simple Tense. Working on exercises.
16 Sport is important in our life. Present Continuous Tense. Working on exercises
17. Agriculture. Present Continuous Tense. Working on exercises.
18. Travelling. " To be going to..." Working on exercises.
19. Growing agricultural products. Future Simple Tense. Working on exercises
20. Animals. Modal verbs
21. Plant formation and their environment. Regular and Irregular verbs. Working on exercises.
22. The importance of fertile land . Present Simple Tense.
23. The importance of water in daily life. Past Simple Tense .Working on exercises
24. Agricultural machinery. Revision

Mustaqil o'zlashtiriladigan mavzular bo'yicha talabalar tomonidan referatlar tayyorlash va uni taqdimot qilish tavsiya etiladi.

3. **V. Fan o'qitilishining natijalari (shakllanadigan kompetensiyalar)**

Fanni o'zlashtirish natijasida talaba:

- ingliz tilida mavzularni mohiyatini, mazmunini tushunish, mutaxassislikka oid matnlarni o'qish, ona tiliga tarjima qilish tushunchasi va asoslari, og'zaki nutqni

o'stirish ko'nikmalarini rivojlanish omillari, mutaxassislikka oid matnlarning mazmuniga va ularni o'zlashtirishlari haqida ***tasavvur va bilimga ega bo'lishi***;
- ingliz tilida kundalik, sohaga oid mavzularda monolog, dialog nutqqa ega bo'lish asoslarini, nemis tilida og'zaki nutqni rivojlantirish qonunlari, asosiy tushunchalar, tilning grammatik va leksik materialni sohaga, kundalik hamda ijtimoiy vaziyatlarini bilish va ulardan foydalanish ***ko'nikmalariga ega bo'lishi***;
- talaba ingliz tili o'rganishda turli xil matnlarni va so'zlarni tahlil qilish usullarni qo'llash, o'zlashtirgan bilimlar amaliyotda qo'llash, til o'rganishga qo'yilgan talablarga rioya qilish va ulardan foydalanish hamda til ko'nikmalariga ***ega bo'lishi kerak.***

4. **VI. Ta'lim texnologiyalari va metodlari:**

- jamoa bo'lib ishlash;
- blitz (og'zaki fiklash, tezkor savol-javoblar);
- guruhlarda ishlash;
- taqdimotlar qilish;
- mustaqil ishlash;
- topshiriqlar ustida individual ishlash.

5. **VII. Kreditlarni olish uchun talablar:**

Fanga oid amaliy tushunchalarni to'la o'zlashtirish, tahlil natijalarini to'g'ri aks ettira olish, o'rganilayotgan jarayonlar haqida mustaqil mushohada yuritish va nazorat uchun berilgan berilgan vazifa va topshiriqlarni bajarish, yakuniy nazorat bo'yicha yozma ishni topshirish.

6. **Asosiy adabiyotlar**

1. U.T. Abdullayeva. English language textbook for Economy and book Keeping Specialists in Agrarian sphere.2021.
2.Mirzaeva M., Mirzaeva N., Karimova Z. "English for students studying Agriculture". Tashkent 2021.
2.Tim Falla. Liz and John Soars. New Headway Elementary.2011
3.Neil D Sullivan, James D.Libbin. Agriculture. Book1. Express Publishing, 2011.
4.Raymond Murphy Essential Grammar in Use.
5.Michael Vince. Elementary language practice. 2003.
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Qo'shimcha adabiyotlar

1.Malcolm Mann Steve-Rnowles " Destination B2 Grammar and Vocabulary".
2. Kerr P., Jones C. Straightforward. Intermediate. Student's book. 2nd edition. – Macmillan, 2007.
3.Virginia Evans . "Round-up. "Printed in Spain by Marteu Cromo 2003.

Axborot manbalari

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	1. https://en.wikipedia.org/wiki/Beekeeping 2.https://www.google.com/search?q=oxford+practice+grammar+norman+coe&oq=&aqs=chrome.0.69i59i45018.124479j0j7&sourceid=chrome&ie=UTF-8 3. https://www.cnpoultech.com/products/Broiler-Production_1.html?gclid=EAIaIQobChMI5sry7Yjp-QIV8EeRBR0KwQGQEAAYAiAAEgIQsvD_BwE 4.https://www.google.com/search?q=Dairy+industry&oq=Dairy+industry&aqs=chrome..69i57j0i51219.1568j0j7&sourceid=chrome&ie=UTF-8
7.	Fanning o'quv dasturi Toshkent davlat agrar universiteti Kengashining 2025-yil "28.2015" dagi "1" – sonli bayonnomasi bilan ma'qullangan.
8.	**Fan/modul uchun mas'ullar:** Abdullaeva U. TDAU - "Tillar" kafedrasi mudiri dotsenti Xodjayeva G. TDAU - "Tillar" kafedrasi katta o'qituvchisi
9.	**Taqrizchilar:** Norboeva F. - O'zbekiston davlat jismoniy tarbiya va sport universiteti "Xorijiy tillar" kafedrasi mudiri,pedagogika fanlari nomzodi. Karimova Z. - Toshkent davlat agrar universiteti "Tillar" kafedrasi dotsenti, f.f.n.

Ushbu o'quv dasturi QS vaTHE xalqaro e'tirof etilgan reytinhlari bo'yicha nufuzli Top-300ga kiruvchi quyidagi oliy ta'lim muassasalarining ta'lim dasturlari asosida ishlab chiqilgan.

№	OTM nomi	QS	THE	Qo'shimcha mavzular TOP-300 reyting dasturi asosida kiritilgan	Ushbu dasturdagi mavzu sarlavhasi	Havolalar
1	University of Cambridge	5-o'rin	5-o'rin	Mavzu fonetika, fonologiya va morfologiyaga kirish bilan tanishtiradi. Ingliz tilining tovush va so'z tuzilmalari boshqa tillar bilan taqqoslanadi hamda ularning muloqot va madaniyatdagi o'rni yoritiladi.	Sounds and Words. 2-mavzu Tovushlar va So'zlar	https://www.undergraduate.study.cam.ac.uk/courses/linguistics-ba-hons#course-outline
2	Seoul National University (SNU), South Korea	31-o'rin	62-o'rin	Ushbu mavzu ingliz adabiyotini shakllantirgan yirik britan va amerika adabiy durdonalari bilan tanishtiradi. Unda muhim mualliflar, asarlar va mavzular hamda ularning madaniy va tarixiy ahamiyati yoritiladi.	The world of British and American masterpieces. 17-mavzu Britaniya va Amerika adabiy durdonalari olami	https://english.snu.ac.kr/undergraduate/undergraduate-courses/curriculum/#none
3	KU Leuven, Belgium	63-o'rin	43-o'rin	Mavzu kasbiy yozma muloqot ko'nikmalarini rivojlantiradi. Asosiy e'tibor elektron xatlar, hisobotlar va ishga ariza yozishga qaratiladi. Talabalar aniqlik, ravonlik va rasmiy uslubni amaliyotda qo'llashni o'rganadilar.	Professional written communication, e.g. emails, reports and job applications. 24-mavzu Kasbiy yozma muloqot: elektron xatlar, hisobotlar va ishga ariza topshirish	https://onderwijsaanbod.kuleuven.be//syllabi/v/e/H04B3AE.htm